



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Moran Mahila Mahavidyalaya
• Name of the Head of the institution	Joyshree Phukon
• Designation	Principal i/c
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9954575632
• Mobile No:	7002659463
• Registered e-mail	jphukan69@gmail.com
• Alternate e-mail	moran_mm@yahoo.in
• Address	P.O.-Moranhat
• City/Town	Moranhat
• State/UT	Assam
• Pin Code	785670
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Pranjal Phukan				
• Phone No.	9954116672				
• Alternate phone No.	8638017662				
• Mobile	9954116672				
• IQAC e-mail address	pranjalphukanmrn@gmail.com				
• Alternate e-mail address	pranjal.lai@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.moranmahilamahavidyalaya.com/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://dibru.ac.in/2022/05/11/new-revised-academic-calendar-for-the-general-degree-colleges-institutes-affiliated-to-permitted-by-dibrugarh-university-for-the-period-from-march-2022-to-january-2023				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.34	2021	28/09/2021	27/09/2026
6.Date of Establishment of IQAC			26/04/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. "Glimpses of Thought", a book edited by Mr. Arun Boruah and published by Kalpataru Publication in Collaboration with IQAC, Moran Mahila Mahavidyalaya on August, 2022. ISBN: 978-81-953705-8-0.		
2. Organized Dibrugarh University, Inter-College Weightlifting, Power lifting and Best Physique (Man) Competition, on 28-29th December, 2022.		
3. Online Weeklong FDP on Assessment and Evaluation Organized by Teaching Learning Centre, Tezpur University in Association with Moran Mahila Mahavidyalaya & Tinsukia Women College, held on 26-30 September, 2022.		
4. Organized orientation programme on "Implementation of the FYUG Programme under NEP-2020" in collaboration with ACPC, Sivasagar and Charaideo Zone on 15th March, 2023.		
5. Cyber Security Awareness Workshop, organized by DHE, Government of Assam in Collaboration with IQAC Moran Mahila Mahavidyalaya on 23rd September, 2022.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1. Publication of Books	"Glimpses of Thought", a book edited by Mr. Arun Boruah and published by Kalpataru Publication in Collaboration with IQAC, Moran Mahila Mahavidyalaya on August, 2022. ISBN: 978-81-953705-8-0.
2. Organize Faculty Development Programme (FDP)	Online Weeklong FDP on Assessment and Evaluation Organized by Teaching Learning Centre, Tezpur University in Association with Moran Mahila Mahavidyalaya & Tinsukia Women College, held on 26-30 September, 2022.
3. Organize Workshop on NEP-2020	Workshop on "Implementation of FYUG Programme Under NEP-2020 in Dibrugarh University" organized by Department of Education in Collaboration with IQAC, Moran Mahila Mahavidyalaya on 17th August, 2023.
4. Value Added Course	The college has Started two Value Added course such as Certificate course on Yoga and Diploma in Computer Application.
5. Inter College sports event	Organized Dibrugarh University, Inter-College Weightlifting, Power lifting and Best Physique (Man) Competition, on 28-29th December, 2022.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	13/02/2024
15. Multidisciplinary / interdisciplinary	
<p>Currently, Moran Mahila Mahavidyalaya is not offering any multidisciplinary flexible curriculum as the course curriculum is designed by the affiliating university which is yet to implement the multidisciplinary approach fully.</p> <p>The institute follows the syllabus from Dibrugarh University. The syllabus offers the courses such as Communication Skill, Environmental Science etc.</p>	
16. Academic bank of credits (ABC):	
<p>The institution is yet to register under ABC programme. Since, affiliated Dibrugarh University is not implementing NEP 2020 in this year.</p>	
17. Skill development:	
<p>The college offers Skill Enhancement Course (4 credits) as per Dibrugarh University guidelines. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on /training/fieldwork. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. Skill Enhancement Courses for the BA Programmes are Entrepreneurship Development, Desktop Publishing, and Photoshop and Web Design.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>Workshop and various awareness programmes are arranged for the creation of awareness towards the importance of the Indian language and culture like yoga day celebration, art exhibition, observation of various important national and international days, celebration of Saraswati Puja, Sankardeva's Tithi, Rava Divas, Silpi Divas, Matrivasa Divas, Unity day etc.</p> <p>The institution conducts various cultural programmes wherein various competitions like rangoli, traditional song and dance competition to promote Indian culture among the new generation.</p>	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	

Outcome Based Education (OBE) the is a student - centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes. Course outcomes are defined for each subject by the faculty. Programme outcomes are followed as defined by affiliating university. For continuous teaching - learning, internal exams , group discussion, assignment and viva voce taken.

20.Distance education/online education:

The Students are encouraged to participate in the online courses through different online courses through different online platforms. The institution as well as its departments conducted online lectures, webinars for the students through Zoom , Google Meet etc. during pandemic.

The college have Krishna Kanta Handiqui State Open University (KKHSOU) study Center which offer Distance Education.

Extended Profile

1.Programme

1.1	15
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	538
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	414
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	126
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	29
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	29
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	2153265.16
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Moran MahilaMahavidyalaya is affiliated to Dibrugarh University and	

it follows the curriculum offered by the University. The college ensures timely and effective curriculum delivery through a well planned documentation process. The institution follows the academic calendar issued by its affiliated university where the dates for academic and non-academic activities are mentioned.

The students are encouraged to use the library resources as supplementary to learning process. The departments also have collection of subject specific books which are available for the use of both students and teachers.

The teachers are instructed to maintain the record of their daily classes.

The college arranges symposium and invites experts from various fields to give discourse on academic and non academic aspects. The carrier counseling cell organizes carrier oriented programmes for the students to provide better job opportunities to them.

The institution always encourages the faculty members to go for research oriented courses such as- Orientation Programme, Refresher Course conducted by HRDC and sponsored by UGC.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar as per university guideline where the dates for academic and non-academic activities are mentioned. The college gives importance on continuous evaluation of student's achievements. Two sessional examinations are conducted in every academic session as mentioned in academic calendar. Marks of each sessional examination are notified in the departmental notice board. Every department arranges seminars, group discussions, viva-voce and gives home assignments to the students as a part of internal assessment. Field studies and educational tours are arranged by some departments for practical learning and holistic development. It helps to evaluate the student's understanding of the prescribed syllabus and class lectures along with the academic achievements. End semester examinations are held at the end of every

semester according to the University programme. In the beginning of every academic session an orientation programme is conducted by the principal and IQAC co-ordinator in presence of all the faculty members to address the students who have newly admitted in BA first semester. Hereby they are informed about the courses and evaluation system.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

39

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

39

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being affiliated to Dibrugarh University, the college follows the syllabus offered by the university. A compulsory paper on

Environmental Studies is being taught at undergraduate level as a part of the syllabus. It includes basic concept of environment, ecology and ecosystem, biodiversity and its conservation, natural resources, pollution, social issues and the environment, disaster management etc. It sensitizes environmental knowledge, awareness, attitude, skills and provides opportunity to involve actively in environmental issues. The students are assigned to do field study on environment related topics/ problems and prepare field report. The economics major syllabus includes a paper on environmental economics for providing knowledge on resource management, management of pollution etc. Environmental education is an integral part of department of education syllabus, which deals with creating environmental awareness and positive attitude among the students. Political science, Sociology and Education majors have papers on women. It examines the status of women, explores the history, experiences and contributions of women to the society. The department of English has texts and poems that can be interpreted from feminist perspective. It further questions the patriarchal domain, the historical and political situation of women in the present scenario. An elective paper on value education is taught by Education department. It relates the students with different types of values. Besides this, the Indian and Western philosophy aims to develop and cultivate moral feelings and values among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

25

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.moranmahilamahavidyalaya.com/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
900	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
296	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
As an affiliated college to the Dibrugarh University, the institution follows the academic calendar as recommended by the university.	

- The college has adopted continuous monitoring and evaluation mechanism under Dibrugarh University guidelines. Sessional examinations, seminars, group discussions, home assignment and viva-voce are conducted for continuous assessment of the students.
- Every Department conducts two sessional examinations in every semester. On the basis of the sessional examinations the students are identified as advanced, Average and slow learner and guide them accordingly.
- Tutorial classes are taken for the weak students. Teachers try to clear their doubts and re- explaining the critical topics. They are provided with notes on the contents of the syllabus as well as encouraged to participate in various academic and co-curricular activities. Extra time is given to the students with disabilities for writing in examinations.
- Personal care and help is provided to the advanced learners too. They get support from teachers in their academic and personal development. Additional learning resources are provided to them. The teachers encourage them in participatory learning and motivate them for higher studies.
- The college has a carrier counseling cell and it arranges carrier counseling programmes for both advanced as well as slow learners to make them conscious about carrier planning.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
538	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The institution enhances experiential and participative learning among the students. As per university guidelines the students need to present seminars on various topics of their respective syllabus. It encourages them to be active in learning process.
- The college practices various student centric approaches to enhance the student's involvement in learning process. Teachers make classes interactive as much as possible and encourage the students in developing their innovative thoughts and ideas. They are encouraged to participate in various activities beyond classroom.
- The discipline like, Education and Home Science is designed to impart both theoretical and practical knowledge to the students.
- The institution has well equipped computer lab to provide practical knowledge to the students.
- The annual college week is held in every year. The students get opportunity to take part in various events such as sports, literary and cultural activities.
- The annual college magazine reinforces experiential learning of the students. It reflects their ideas, thought and brings out creative talent.
- Each department of the institution has a wall magazine which serves as a platform of nurturing their creativity and skills. It also promotes collaborative and participative learning among the students.
- Every department of the college organizes educational tours and excursion to various places to gain knowledge understanding on socio-economic, cultural, educational and geographical aspects of the society.
- Students participate in outreach and extension programmes, whereby they learn about the community through NSS unit.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The teachers try to ensure successful integration of ICT in classroom. It helps the teaching learning process more collaborative, comprehensive and integrated. In order to make the learning more student-centric, the departments are equipped with Laptop and Wi-Fi facility. The teachers use LCD projectors to enhance more learning opportunities and meet the diverse needs of the students.

Students are also given technological learning assistance and support through Google classroom, phone calls, e-mail and social media etc. Whatsapp group for each class is created to communicate better with the students. The knowledge, information and learning materials are shared through online. In this period, the end semester examinations are also conducted through online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

31

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The Choice Based Credit System (CBCS) is introduced from 2019-20 session in the colleges under Dibrugarh University.
- In the beginning of the session a student orientation programme is conducted to make the students aware of internal assessment criterion. No students are allowed to appear in end semester examinations without appearing internal examinations.
- Sessional examinations are taken on the topic taught in the class by keeping in mind the probable questions in the final examination. For transparency the result of the sessional examinations are displayed in the departmental notice boards for the students.
- Moreover, the evaluated answer scripts of the sessional examinations are shown to the students in respective classes. This is done to make the students aware of their mistakes and score better marks in future.
- Attendance register of the students is strictly maintained and it is given proper weightage of attendance in internal assessment. At the end of every month students are informed about their attendance in classes.
- Group discussions, seminars, home assignment, viva-voce are held as a part of internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The internal examination system in institution is very transparent, time bound and efficient. There is a Grievance and Redressal Cell within the college. If anyone has grievances related to internal examination he may consult with the cell.
- Every department conducts sessional examinations as per the tentative time schedule mentioned in the university academic calendar.
- The marks of sessional examinations are displayed in the departmental notice board. The students are given freedom to enquire their marks if the marks are not up to their expectations. Moreover answer scripts of the sessional examinations are shown to the students so that they will be aware of their mistakes and score better marks in future.
- Proper weightage is given on attendance. At the end of every

month students are informed about their attendance in classes. If any student fails to attain required percentage he may be charged as non-collegiate or dis-collegiate.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- For better teaching-learning it is necessary that both teachers and students are aware of the stated programmes and course outcomes of the programme offered.
- The college follows the framework of the curriculum of three years undergraduate B.A. (Honours and Non-honours) programme designed by its affiliated university. The programme outcomes for B.A. course offered by the institution are clearly displayed in the college website.
- Moreover, the learning outcome of each subject is properly mentioned in the syllabus.
- At the beginning of the every academic session, an orientation programme is conducted to inform the students about the components of curriculum and evaluation system to be followed.
- Every department of the college has respective routine activities for delivery and implementation of the curriculum. Also the students are informed in advance about the internal assessment schedule.
- The results are systematically and timely displayed in the departmental notice board while the final year results are displayed in the University website.
- Staff meetings are organised by the Principal of the college to discuss about the course outcomes and take follow up action accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college follows some evaluation techniques for measuring the attainment of programme outcome and course outcome through internal assessment, end semester examinations, practical examinations, project based study, field work etc.

- Every discipline has different course outcomes. The teachers measure and record the performance of the students in the light of the specific course outcomes through a continuous evaluation process. For evaluating this, some internal assessment techniques are adopted like-sessional examinations, seminar, group discussions, home assignment, viva-voce etc.
- The department of Education and Home Science has practical paper in its curriculum. Internal assessment is done in the practical paper too. External Examiners are appointed by the university to evaluate each student by conducting practical examinations and taking viva-voce.
- The department of Education conducts project work. The project reports are evaluated by the external examiner as appointed by the university.
- End semester examination is conducted at the end of the semester by its affiliated university consisting 80% marks for each paper. This examination measures the attainment of the courses.
- Result is analyzed and recorded by each department in every semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**126**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.moranmahilamahavidyalaya.com/>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-**

government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Celebrating National Voters Day with Xojaag (Aware) voter Dancing and Singing competition organized by Charaideo Election District, on 4th January, 2022.

2. Celebrating 150th Birth Anniversary of Padmanath Gohain Baruah and organized a memorial lecture by Moran Sakha Sahitya Sabha, on 8th January, 2022. The topic of the lecture was, Padmanath Gohain Baruah and his work for Assamese society and Literature, and delivered by Subhit Kumar Chetry, Journalist, Dainik Janambhumi.

3. Celebrating National Girl Child Day, on 24th January, 2022.

4. Celebration of International Women's Day, on 8th March, 2022.

5. Organized a Special Lecture on Economic Crisis in Srilanka and its impact on Indian Economy, on 4th May, 2022. The lecture was delivered by Mr. Bijoy Krishna Chetia.

6. One day workshop on Importance of Paying Taxes: Interaction with Students, organized by Income tax Department, North East Region, on 26th May, 2022.

7. Workshop on Cyber Security Awareness, on 23rd September, 2022.

8. Moran Quiz Festival-8.0, Organized by Moran Quiz Club in Collaboration with Moran Mahila Mahavidyalaya, on 8th & 9th October, 2022.

9. One day Orientation of Students on "Child Marriage- Causes, Consequences and Response." On 21st October, 2022.

10. Celebration of 400th Birth Anniversary of Bir Lachit Borphukon, on 24th November, 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The one stream based institution affiliated to Dibrugarh University has sufficient classrooms and halls for running the semester and CBCS system implemented on 2019-20. All the essential teaching learning materials have been provided to meet the need of the students. The college has adequate numbers of Close Circuit camera for monitoring the classroom cum campus activities. There is the facility of safe drinking water. Besides regular classes, remedial classes are taken regularly in the classrooms. There are sufficient sitting arrangements for the teachers and students in the classrooms. There are proper lighting and ventilation systems for the purpose of students' health and hygiene. There are also laboratories for Education and Home Science department. The institution has separate rooms for IQAC and Alumni. Besides, there are canteen and guest rooms in the college campus. The college authority has formed various committees for proper maintenance of infrastructure and physical facilities. The institution also has three phase electricity connection with its own transformer provided by APDCL. The college has one generator set which is used to solve the problems of power interruption

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The students are also encouraged by the teachers and the authority to participate in co-curricular activities for the development of personalities. In this regard, we can mention the college week program which is organized annually at the beginning of the session. The authority has also tries its best to provide the students with all the facilities for sports and extra-curricular activities including a playground inside the campus. Equipments for various indoor and outdoor games are also available here. Besides the institution has an indoor stadium where inter college competition held from time to time. Some students have participated in various District level and inter college competition. For all round development of the students, the institution has provided a well equipped gymnasium, which is utilized regularly by the students. Another facility being provided by the authority is the regular classes on Yoga. The college also organizes various health related programmes with the help of NSS unit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2092865.16

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is under the supervision of the authority of the college. It is maintained by an Assistant Librarian with a library assistant and a library bearer. The library facilities are available to all including teachers and the office staff. There is a provision of 'Book Bank' facility for BPL students which help to cater to their needs of books. There are about 16617 books in the library on various topics/subjects. Besides, there are three journals and four daily news papers for the students. The library is divided into four major sections-general sections, the reference book section, carrier counselling section and encyclopedia section. The library has a reading room with sitting accommodation to minimum 30 students at a time. There is a separate reading room for teachers also. The register for library visit is maintained by both the teachers and students. New collection of books is arranged systematically in the departmental shelves. CCTV camera ia installed for strict surveillance in the library. The issue and return of books has been managed by library staff. A library committee is formed by the college authority for better maintenance of the library. The library is equipped with SOUL as integrated library management system. The book data has been created by using SOUL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

94415

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has four classrooms with projector and Wi-Fi facilities. It has free Wi-Fi facilities inside the campus with single number of broad band modems. Internet facility is also available in the office and the library. Each department has been provided with a computer with server cum overhead scanner the admission and examination form fill up and renewal of admission of the college has been made fully online from the academic year 2019-20. The library has also computer with Wi-Fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1900623

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the required systems for maintaining and utilizing physical, academic and support facilities like, laboratory (Home Science and Education), library, sports complex, computers, classrooms etc. are available in the college. Besides, the authority has formed various committees for proper implementation of the plans and programmes. The college has construction and purchasing committees also for up gradation of infrastructure and other physical facilities. There is permanent and temporary staff to maintain infrastructure of the institution. Technical experts visit here from time to time for repairing and proper maintenance of the equipments. The college takes suggestions from the engineers and architects for building and maintenance of the buildings as and when needed. There is a library committee also for the development and smooth running of the library facility. For sports purpose there are a gymnasium and indoor stadium inside the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
291	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates student's representation and engagement in various administrative, co-curricular and extracurricular activities such as student's council/ student's representation on various bodies as per established processes and norms.

The students union is an inevitable part of the academic, Non-academic and Administrative bodies and committees of the institution (Alumni association, co-curricular activities etc.) The students union is elected annually under democratic procedures. Students union represents and addresses students' views and grievances. As a

spokesperson of the students' community they convey their grievances to concerned authorities for discussion and amicable solution. The Students' Union organizes and conducts various co-curricular and extra-curricular activities of the college under the guidance of teacher- in- charges. They play a major role in sports, literary and cultural events of the college.

The students union and NSS unit help a lot in overseeing maintenance of the disciplinary process during various events like meetings, festivals held in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association reflects and represents the past, present and future of an institution. Since its establishment, Moran Mahila Mahavidyalaya has produced a number of alumni who got placement and secure position in various fields in the society. The Alumni

Association of Moran Mahila Mahavidyalaya is established in 2014. The association plays a significant role in building relationship among the alumni and reconnecting them with the institution. The society registration process of the association is going on and expected to registerd soon.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is -

To empower rural women through higher education

The mission of the college are-

To provide an opportunity of quality education to girl students of rural and backward tea garden area

To develop students pedagogic as well as social values in terms of making them employable and eligible for independent and positive role in the society.

*To develop a sensitive and responsible youth force well equipped with all communication and life skills to face challenges

The institution controlled and monitored by Director of Higher Education, Assam. Further the college follows UGC guideline to maintain academic discipline. The Governing Body of the college supervises the smooth functioning of the administration and academic

well-being. It is the apex decision making body regarding policy and planning of the college.

The IQAC of the college was established in the year 2014. Since inception it has been working for the promotion and enhancement of quality along with the participation of the stakeholders. The Quality Assurance Cell of the institution take care of the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented by it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has taken up various measures for decentralisation of power and such several committees has been set up with faculty members by the Principal of the college for overall management.. The Governing Body consists of the members from all the stakeholders and it acts as the nodal administrative body of the college with the Principal acting as its Secretary. All the activities relating to academic, administrative and other allied areas are planned and approved by the Governing Body based upon the government policies, current needs, feedbacks and representations from the different stakeholders.

All the major stakeholders of the college work in a democratic way of governance. The stakeholders include representatives from teaching, non-teaching staff and guardians. The Principal holds regular meetings with teaching and non-teaching staff on various academic and non-academic issues. Moreover, the Vice Principal who is in charge of Academic affairs in consultations with HODs, concerned department faculties, prepare the prospectus, provisional list for admission into UG courses and the class routine.

The Principal being the Executive Head of the institution is vested with power to ensure the proper conduct of overall administration of the college, research and extension activities. Moreover the Principal along with the Vice Principal also supervise the smooth

conduct of the academic affairs of the college. Faculty involvement is active in various academic and non-academic affairs. Each committee is headed by a convenor that convenes meetings with other members at regularly intervals to discuss about various plans and strategies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The college authority encourages faculty members to organise seminars, workshops, symposia, faculty development programme etc for professional development. The Principal along with IQAC members and HODs discuss about the various activities and gap areas of the college.
- Leaves are granted to teaching and non-teaching staff for participating in professional development programmes. Besides, there exists regular government welfare scheme like maternity leave, child care leaves, earned leave etc.
- Teachers' Unit of the college steps forward in providing mental and financial support to anyone if needs arise. Inter institutional linkage are established by allowing the faculty members to visit various institutions as resource persons. Faculty members non-teaching members are delegated to participate in the programmes organised by the government and other social organisations.
- The authority of the institution encourages students to get involved in extension programmes like students seminars, field visit, student exchange programme and other co-curricular activities etc under the guidance of the faculty, in order to make the knowledge and skill acquired purposeful. Moreover students Feedback forms were given to the students and then collected to take follow up action in every academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a Governing Body which is the supreme policy making body of the college headed by a President who is appointed by Govt. of Assam. Besides it is constituted by the member from teaching and non-teaching staff, guardian representatives. The Principal is the secretary of the governing body. The administrative affairs conducted by the Principal with the assistance of various committees like finance, RUSA, CDC, Purchase, Grievance and Redressal, campus Beautification, Canteen Supervising Committee etc. The Academic Committee constituted with Principal, Vice-Principal, IQAC and all the HODs. For Library administration the Assistant Librarian is assisted by the Library Committee.

1. Principal: academic, administrative and financial functions are executed as per UGC and Directorate of Higher Education, Assam guidelines.

2. Vice-Principal: Appointed from senior most faculty members and helps in academic and administrative functions.

3. Head of the Departments: Appointed on the basis of seniority.

4. Teachers: Appointment: The teachers are appointed as per UGC guideline.

5. Non- Teaching Staff: Appointment and promotion as per Assam Government guidelines.

6. Service Rules: As per UGC and Govt. of Assam service rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The institution offers all kind of leave facilities for the welfare of the teaching as well as non- teaching staff. Leaves are granted to teaching and non-teaching staff for participating in professional development programmes.
- The college encourages seminars, workshops, symposia etc for promoting academic and faculty development.
- The Teachers' Unit steps forward in providing financial support to its staff members and students if need arises.
- Fees Waive/ concession to the needy and deserving students.
- Faculty members and non- teaching members are delegated to participate in the programmes organised by the government and other social organisations. The college has regular government welfare schemes like maternity leave, CCL.
- Canteen Facilities
- Staff Common Room
- Potable drinking water facilities

- Library facility
- Wi fi facilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a performance appraisal system to assess the quality of the faculty where the teachers submit their Self Appraisal along with supporting documents in a given format to IQAC in soft and hard copies. These records are maintained in IQAC and are utilized in the preparation of the Annual Confidential Report and other reports. At the beginning of each academic session, the

teachers are allotted with their courses to be taught and number of classes by the HODs. These are submitted to the Head of the institution. The teachers submit their teaching plan to the HODs as well as the IQAC. The HODs, Vice-Principal and IQAC ensures that the classes and courses are covered by the teachers duly along with submission of course completion certificate at the end of every semester. The students' feedback plays a significant role in ensuring the performance of the teaching staff. The Annual feedback collected by the IQAC is both quantitative and qualitative. The IQAC analyses the feedback statistically. Feedback reports are submitted to Head of the institution who in turn place them in the Governing Body for discussion and necessary action. These feedback reports also help in preparing the Annual Confidential Report of the teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal audits regularly. The institution has conducted internal audit for the year 2020-21 while external audit is being done annually by the Chartered Accountant, appointed by the college. The institution has conducted internal audit in various aspects like General Fund, Library Fund, Building Fund, Welfare, Students Aid, Games, Union, Common Room, Fees, Development of Hostel, UGC and other grants received from state and central government from time to time. External audit on construction and other grants, as well as income and expenditure of internally generated funds has also been done through Chartered Accountant.

The institution maintains Casebook, Lesser Books, Pasting Files, utilisation certificates wherever necessary and salary statement of employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has an efficient financial system to manage its day to day activities and to mobilise resources in an efficient manner. For its overall development, the institution applies to different bodies like state government, nongovernment, UGC, OIL, ONGC etc.the institution has awell strategised resource mobilisation policy.

Overhead charges from the research grants received from various government and non-government funding agencies. A tentative budget is prepared for allocating funds to different heads like library, gymnasium, academic, building, sports, cultural development, Students' Aid, infrastructure etc. The Governing Body decides the fee structure.

All payments are made through cheques or NEFT/RTGS/IMPS by the Principal of the college, subject to the approval of G.B. In circumstance cash payments are made. All the cheques are A/c payee, for maintaining transparency and smooth audit. In case of any purchases, quotations are invited from established firms. The purchase committee makes a comparative statement of the tendered

quotations and the lowest bidder with requisite criteria (as per tender notice) is asked to supply the quoted materials.

A Construction Committee is constituted by the Governing Body to look after all construction related works. The plans and estimates of the constructions are prepared by the appointed engineer of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed in institutionalising the quality assurance processes with respect to curricular, co-curricular, infrastructure, students support, values etc. by various methods. Some of the contributions made by IQAC in this year were-

1. Celebrate World Environment Day-2022 in collaboration with NSS unit.
2. Cyber Security Awareness Workshop, organized by DHE, Government of Assam in Collaboration with IQAC Moran Mahila Mahavidyalaya on 23rd September, 2022.
3. "Glimpses of Thought", a book edited by Mr. Arun Boruah and published by Kalpataru Publication in Collaboration with IQAC, Moran Mahila Mahavidyalaya on August, 2022. ISBN: 978-81-953705-8-0.
4. Organized orientation programme on "Implementation of the FYUG Programme under NEP-2020" in collaboration with ACPC, Sivasagar and Charaideo Zone on 15th March, 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

1. The IQAC makes arrangement for feedback response from students annually.
2. Documentation of the various programmes and activities leading to quality improvement.
3. Providing a sound Learner- centric environment conducive to quality education and faculty maturation.
4. The IQAC has initiated the mentor- mentee system in each department promoting interactions between the student and the faculty members. It helps in gauging the learning levels of the students and totake appropriate steps in this regard.
5. Organises workshops, talks, symposium on qualityrelatedtheme. 6. The IQAC looks after the development of quality culture in the college through discussion with the teachers in the staff meeting.
7. Looks after preparation of AQAR and AIHSE reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college aims to promote women through literacy. The institution provides educational opportunities for poor and backward communities of the area. These initiatives are-

1. Boundary walls around the campus to restrict unauthorized entry.
2. No one is allowed without ID-card.
3. The whole campus comes under the surveillance of CCTV cameras.
4. Grievance & Redressal cell is constituted to resolve the grievances of the students.
5. As per regulations of the university, college has Anti-Ragging Cell & Sexual Harassment Cell.
6. Presence of watchman, both at the Campus and at the Hostel Premises.
7. The college has a comfortable Girls Common room equipped with water purifier, toilet, dustbin etc.
8. Courses on Gender and social justice, Gender Equality, and other related courses on topics like gender identity, gender roles, gender issues, policies and programmes for girls and women, etc are taught in the college.
9. Women cell & College celebrates International Women's Day every

year to sensitize students.

10. The NSS unit of the college celebrated National Girl Child Day on 24th January 2022 where speeches on importance of girl child day, rights of girl child, and issues and problems related to girl child were delivered by the teachers to the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Garbage bins are used to collect solid wastes scattered around the college campus. The college has separate dustbins for different types of waste such as bio-degradable and non-degradable. Plastic usage is prohibited on campus so as to create a no plastic zone. Cleaning and emptying garbage bins is being done on a regular basis. The wastes are handed over to Moran Municipality Board. The NSS unit of the college has done many activities regarding the SBM.

The College provides access to safe sanitation system. It promotes appropriate management and disposal of domestic waste water by proper drainage system. Since this is an Arts college, so there is

no generation of biomedical waste in the campus.

E-waste in our college campus such as batteries, computer, printers and several other electronic wastes are destined for refurbishment, reuse, resale, salvage recycling etc.

Since, this is a college of only Arts stream, so not much hazardous chemicals and radioactive wastes are generated. The little amount so generated might be from batteries which are immediately resold and replaced.

The institution follows the three 'R's for waste management system. Recycling lessens our impact on the environment. The collected wastes are separated into wet wastes and dry recyclables (paper, cardboard, plastic, pet bottles, glass, metals etc.) and non-recyclables.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

B. Any 3 of the above

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

From the inception of the institution aims to promote understanding, empathy, and mutual respect among students, faculty, staff and others stakeholders by fostering an environment that embraces cultural, regional, linguistic, communal, socio-economic and other diversities.

1. The institution celebrated Republic Day and Independence Day which emphasizes the constitutional foundation and values that define the Nations identity.

2. On the occasion of Azadi Ka Amrit Mahotsav, Prabhat feri, Har Ghar Tiranga program, tree plantation program, awareness program among teachers and students.

3.The college celebrated the birth and death anniversary of eminent personalities of the state such as Lachit Divas, Rabha Divas, Birth Anniversary of Dr. Bhupen Hazarika etc.

4. The college observed International Yoga Day, World Environment Day, and International Women's Day in every year.

5. NSS foundation day was observed on 24th September 2022 and organised various plantation drives community cleaning and development programs, yoga sessions in the college. Annual college week and wall magazine competitions are organized in the institution.

6. Moran Quiz Club organised Moran Quiz Mahotsav 'Pragyanam' in association with Moran Mahila Mahavidyalaya on 8 October 2022.

7. Moran Mahila Mahavidyalaya organised Dibrugarh University Inter-College Weightlifting, Powerlifting and Body Building competitions for both men and women on 28th and 29th December 2022.

8. The State festival Rangoli Bihu was celebrated with great enthusiasm by the students and staff members of the college on 4th May 2022.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The sensitization of students and employees to the constitutional obligations, values, rights, duties, and responsibilities of citizens is an essential aspect of their overall education and development. The initiatives taken by the institution are-

1. Independence Day, Republic Day, Teachers Day, International Womens' Day, World Environment Day, International Yoga Day, NSS Foundation Day are observed by the institution.
2. Commemorating the 75 years of independence and the glorious history of its people, culture and achievement, Moran Mahila Mahavidyalaya as per direction of Government of India celebrated Azadi ka Amrit Mahotsav.
3. A day long programme on Growth Monitoring of 0 - 6 years children and Awareness Talk on various Social Welfare Schemes was organised by NSS Unit of the college in collaboration with Social Welfare Department, Charaideo on 26th November 2022.
4. One the orientation programme on Child Marriage - Causes, Consequences and Response, enabling the students to be Social Change Makers, was organised by the College and District Hub for Women Empowerment (DHEW) Sivasagar under Assam Government's Women and Child Development Department with Technical support by UNICEF, Assam.
5. Organised Cyber Security Awareness Workshop - Stop - Think -

Connect, on 23 September 2022 by Department of Higher Education, Government of Assam in collaboration with Moran Mahila Mahavidyalaya

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Moran Mahila Mahavidyalaya celebrates various national and international commemorative days, events and festivals in the memory of eminent personalities to create communal harmony among the students and employees. The college celebrates Republic day and Independence day every year. The Students Union celebrates Teachers day in memory of Dr. S. Radhakrishnan every year. Besides, Gandhi Jayanti, Silpi Divas (death anniversary of Jyoti Prasad Agarwalla),

Rabha Divas (death anniversary of Bishnu Prasad Rabha), Birth & Death anniversary of Bharat Ratna Dr. Bhupen Hazarika is also organized by college. The college also celebrates International Women's day, World Environment Day, International day of Yoga, and NSS day with the help of teacher and Students. The college remembers the contributions of eminent personalities to nation building and understands the importance of environment, Yoga, issues of women etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College has successfully undertaken many innovative academic and administrative initiatives. Two of these Best Practices are:

1. **Solar Street Light:** Our college has totally switched over to the use of solar street lights since it is eco-friendly, renewable and emission free source of energy. Solar energy is inexhaustible, non-polluting, avoids global warming, reduces use of fossil fuels, and contributes to sustainable development.
2. **LED Light:** The College now uses LED bulbs which help in reduction of global warming, electricity bill and conservative of energy too.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college facilitates co-curricular activities to the students for their all-round development by combining academic pursuits with a range of other activities. It is expected that these activities will help in strengthening the physical, mental, spiritual, moral and aesthetic qualities of individual in the long run. Every year several sports events and competitions are organized in the college. Sports activities like, Kabadi, Badminton, and Power Lifting etc are integral part of the college week. Moreover, the College has organized two Inter College Events (Power Lifting, Weight Lifting & Best Physic and Taekwondo competition) under Dibrugarh University, wherein one of our student achieved Strong Woman title.

To attain physical as well as mental health development of the students the college observes International Yoga Day and provides a certificate course as well. Besides, the NSS units of the college also organize Yoga programmes and classes in the campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future plan of action for the academic session 2023-24 of the college are-

1. To introduce some add-on/value added/ skill enhancement courses for students so that they can complete their graduation with some additional skills and knowledge within the stipulated time.
2. To enhance ICT facilitate for teaching learning process.
3. To sign MOU with different colleges for better development of the students and the college as a whole.
4. To arrange faculty-exchange programmes for the students.
5. To organize workshop, seminars, talk programmes for the students and teachers.
6. To organize inter-college games and sports events.
7. To introduce counseling, mentoring and academic support programmes to track the progress of students in academic and extra- curricular activities.